



## **MINUTES**

### **PLANNING & EVALUATION COMMITTEE MEETING**

Thursday, January 11, 2018

10:30 am MST –Las Campanas, Ocotillo

***GVR Mission Statement:*** “To provide recreational, social and leisure education opportunities that enhance the quality of our members’ lives.”

**ATTENDEES:** Don Lathrop (Chair), Trudy Baker, Nina Campfield, Donna Coon, Connie Griffin, Lance Heise, David Messick, Jim Nelson (ex officio), Kathy Palese, Roger Philpott, Keith Skytta, Stewart Tagg

**GUESTS:** 18

**STAFF LIAISON:** David Jund (Facilities Director)

**ADDITIONAL STAFF:** Kent Blumenthal (CEO), Karen Rans, Mel Stephenson, Miles Waterbury, Karen Miars

#### **CALL TO ORDER / ESTABLISH QUORUM**

Chair Lathrop called the meeting to order at 10:33 am.

Roll call by Donna Coon; Quorum established.

#### **MINUTES**

**MOTION: Messick / Seconded. Approve December 14, 2017 minutes.**

**Passed: unanimous**

**MOTION: Campbell / Seconded. Approve January 4, 2018 Special P&E meeting minutes.**

**Passed: 11 Yes / 1 Abstain (Heise)**

**STATUS OF 2017 CLUB REQUESTS – CLUB CONTRIBUTIONS –** Facilities Director David Jund reported.

**MOTION: Griffin / Seconded. GVR to invoice those Clubs who indicated they wanted to contribute a specific amount stated on their 2017 GVR Club application.**

**Passed: unanimous**

**STATUS OF 2018 CLUB REQUESTS –** Jund gave the update.

**STATUS OF 2019 CLUB REQUESTS –** Lathrop reported.

#### **SUBCOMMITTEE UPDATES**

▪ **GVR Signage Project** – No report.

▪ **Renewable Energy** - Chair Nina Campfield reported.

**MOTION: Campfield / Seconded. I move that:**

1. Each year GVR staff review any and all upcoming projects for additional cost saving potential related to renewable energy, sustainable energy, energy efficiency, resource-use reduction, or other energy-related benefit;

2. Such projects may include but are not limited to those that are developed based on the annual assessment of facilities done by staff (Facilities Department Center Assessment), those funded by Reserves (Maintenance, Repair & Replacement, Initiatives or Emergency) for the following year, budgeted maintenance projects, those identified by the 3-Year Capital Plan, and unanticipated projects, “low hanging fruit” or special interest projects;
3. Staff refer to the RE Subcommittee projects determined to have previously unidentified cost-saving potential but requiring additional budget to achieve such potential; and
4. Projects approved by the RE Subcommittee be presented to P&E with recommendations for further action.

Passed: unanimous

- Budget Liaison – No report.
- Grants & Foundation - Chair Connie Griffin reported.
- Program Evaluation - Chair Carol Crothers reported.
- Criteria & Analysis - Chair Don Lathrop reported.
- West Center Campus – Chair David Messick reported.
- Associates / Focus Groups – Donna Coon reported.

#### UNFINISHED BUSINESS

- **3-Year Capital Project Plan** – Coon and Lathrop reported.

#### NEW BUSINESS

- **Subcommittee to Develop Process for Moving P&E Motions Forward** – Lathrop reported.
- **Pickleball Status Report** – Chair of Pickleball & Parks Subcommittee Kathy Palese reported.

#### MEMBER COMMENTS: 4

NEXT MEETING: Thursday, February 15, 10:30 am MST

#### RECESS

**MOTION: Palese / Seconded. Recess meeting at 11:37 am to enter into a closed P&E meeting.**  
Passed: unanimous

#### RECONVENE

**MOTION: Messick / Seconded. Reconvene closed meeting of P&E Committee members and GVR staff at 11:43 am. Quorum established.**  
Passed: unanimous

**MOTION: Palese / Seconded. The Planning and Evaluation committee recommends the GVR Board of Directors authorize the CEO to negotiate purchase of the identified site for a Pickleball Center, with terms of negotiated purchase agreement subject to Board approval.**  
Passed: 11 Yes / 1 No (Tagg)

#### ADJOURNMENT

**MOTION: Messick / Seconded. Adjourn meeting at 12:22 pm MST.**